

How to complete the SET online application form

Important notice

The application form must be **fully completed** in one sitting.

After you have completed parent registration, check your email and click the **verification link**. This will take you to the parent homepage, where you will see your child's name.

Click **Start Form** and confirm whether the child lives with you. You will return to the parent homepage.

Finally, click **Application Form** to begin.

You **MUST** complete the Application Form for your child to be registered for the SET. If you do not complete it by 31st July 2026, your child will not be able to sit the SET.

If you do not receive a confirmation email you **MUST** contact us at

set2027entry@suttongrammar.school

How do I register twins or two or more children in the same school year?

When you complete the parent registration you will be asked to “Add a child”. Please enter the required details for **ALL** children you wish to sit the SET this year. You will **NOT** be able to add children after this point, so it is vital you add ALL children you wish to sit the SET this year at this point.

Once you have verified your email address, you will be taken to the parent homepage where you will start the application form for your first child. When asked if they are a twin, please select “Yes”.

Once the application for your first child is submitted, complete the application form for your second child, again selecting “Yes” when asked if they are a twin.

Do not start a brand new registration for the second child, both children must be added under the original registration.

What should I do if my child is out of their age range at primary school?

If your child is going to be in Year 6 at the time of the test but is out of date range (i.e. their birth date is not between **1 September 2015** and **31 August 2016**), please email us immediately at set2027entry@suttongrammar.school with **OUT OF AGE** in the subject. Please include your child's full name, date of birth, a brief explanation of why they are out of age and a letter from their current primary school which states:

- child's full name
- date of birth
- their current year group
- when they joined the school and joined an out of age cohort.

Your child can only take the entrance test **ONCE**. If they sit a year early they will not be able to sit again the following year.

What should I do if I am applying for Access Arrangements?

If you are applying for Access Arrangements please read our guidance document, available on each of the school's websites, very carefully before continuing. Please ensure you have all the relevant information to hand before you start. When you reach the Access

Arrangements question of the Application Form, please select “Yes” and provide the required information when prompted.

The deadline for applying for Access Arrangements is 12th June 2026.

If you are completing this form **after our deadline of 12th June 2026**, please ensure that you email us at sen-set2027entry@suttongrammar.school to let us know that you have applied late for Access Arrangements.

Any questions please contact sen-set2027entry@suttongrammar.school

Section 1: Entering your child’s details

Please ensure that the names you enter on this form are your child’s LEGAL names with the same spelling as those you enter on any other forms, especially if you apply to other Grammar Schools.

These must also match the names and spelling you use when you complete the Common Application Form for your Home Local Authority in October after you have received your child’s results. This also applies to your child’s Date of Birth.

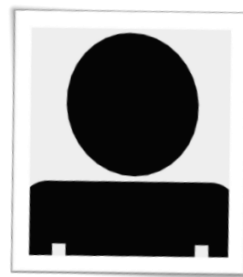
1.First, upload a recent passport-style photograph of the child

A valid photograph must be provided for your child to be admitted to the test.

1. This picture will be how your child is identified on exam day so please ensure that it is from the last 6 months.
2. You may take a picture on your phone but please ensure the background is plain, they are not wearing any hats and they are facing straight on to the camera.
3. The picture should be of their head and shoulders only.
4. Hijabs and Turbans for religious purposes are permitted.
5. You can use one of the following formats: .jpg, .bmp, .png or .gif and a file up to 2MB in size
6. If you need to adjust your photo (e.g. it is too large or you need to crop it), you can use the website link [here](#). Please note that this is an external website and the participating schools cannot provide support. Other websites are also available.

Load your child's photograph. Check it is:

- recent
- head and shoulders
- your child only
- facing the camera
- taken in a good light



Click on the pencil to upload a picture of your child.

2. Check your child's Date of Birth

The expected Date of Birth for 2027 entry is between **1 September 2015** and **31 August 2016**.

If your child is out of their age range at Primary School please email us **immediately** at set2027entry@suttongrammar.school with **OUT OF AGE** in the subject. Please include your child's full name, date of birth, a brief explanation of why they are out of age and a letter from their current primary school which states:

- **Child's full name**
- **Date of birth**
- **Current year group at school**
- **Date school joined**
- **Date out of age cohort joined**

Please note your child can only sit the entrance test **ONCE** so if they sit a year early they will not be able to sit again the following year.

3. Next, select whether your child is a twin

If you are registering twins or two or more children in the same year group, please select **"Yes"**.

Once the application for your first child is submitted, complete the application form for your second child, again selecting **"Yes"** when asked if they are a twin.

Do not start a brand new registration for the second child, both children must be added under the original registration.

4.Next, enter your child’s permanent address

Start typing your child’s postcode and select your address from the list when it appears. This will fill in the full address automatically. Do not enter the address manually unless you cannot find it.

If your home has a name that isn’t registered, use the house number instead. Note that addresses may not include apostrophes.

We validate all addresses using the Post Office Address File (PAF).

A Child's Permanent Address (main residence) is the address where the child permanently lives, or lives for the majority of the time. Where there are shared custody arrangements, then the address is where the applicant spends the majority of school nights. For the avoidance of doubt, ‘school nights’ in this context means Sunday night through to Thursday night inclusive.

Only one address will be used for all communications.

Section 2: Parent(s)/Carer(s) details

1 Add parental & additional Contacts

- You must provide **at least 1** Parent/Guardian Contact
- You must provide **at least 2** contacts in total
- Please select **at least 1** contact to receive parental communication
- Please enter a different mobile number for each contact
- Please enter a different work number for each contact
- Please enter a different email address for each contact

+ Add Parent/Guardian Contact

A person with legal parental responsibility, such as a parent or legal guardian

Parent/Carer Details

Parent / Carer 1 should be the details of the person completing the Registration Form and will be the person who will receive all information regarding this application.

Details of Parent / Carer 2 are mandatory. If you would like them to also receive all communication from us then please enable contact communication in the box below for that contact.

+ Add Additional Contact

A person who does not have legal parental responsibility, such as extended family members or friends

Additional Contact Details

If you would like this contact to receive all communications from our system please enable Contact Communications in the section below.

Enable Contact Communication

Enabled contacts will receive communications sent by the school

Section 3: Child's welfare and support information

Children in Care (Looked After Children)

A Looked After Child is a child who is in Public Care or has previously been in Public Care. (Children previously in Public Care are children who were in Public Care and ceased to be so because they were adopted or became subject to a Residence Order or Special Guardianship Order).

If you answer 'Yes' to this question you may be asked to provide evidence if your child passes the admissions test for your chosen schools.

Pupil Premium/Free School Meals

The admissions criteria of Nonsuch High School for Girls, Sutton Grammar School, Wallington County Grammar School, Wallington High School for Girls and Wilson's School refer to children who are eligible for income-related Free School Meals or who have otherwise triggered Pupil Premium.

For Sutton Grammar School, Wallington County Grammar School and Wilson's School, documentary evidence will be required if your son passes the entrance examinations.

For Nonsuch High School for Girls and Wallington High School for Girls candidates who are registered as Pupil Premium at their Primary School (in receipt of income related free school meals or registered as a Looked After or Previously Looked After child) are eligible to achieve up to 20% lower than the standardised pass mark for the SET. Parents/carer's can download a Pupil Premium form [here](#). The child's Primary School must complete the form and return it to GLT Admissions (for Nonsuch and Wallington High School for Girls) **before the child sits the SET.**

For more details about the admissions criteria of the schools for which this information is relevant, please go to their websites. For more information about Pupil Premium, click [here](#).

Your child's additional information

This could include, but is not restricted to, information about allergies, asthma etc or other information that you feel we should be aware of to help in the proper conduct of the test.

Important note: Please **DO NOT** use this to apply for Access Arrangements. You will be able to do so in the section below. If your child has Diabetes and requires a monitor during the test please complete the Access Arrangements section and **NOT** the Additional Information section

For a child requiring Access Arrangements (deadline date 12 June)

Access Arrangements are pre-examination adjustments allowed for learners with special educational needs, disabilities, or temporary injuries to remove barriers in assessments without changing the, demanded, standards. These can be given based on evidence of need and normal way of working.

It is very important that you follow this process carefully.

The Primary School SENCO will be contacted and asked to complete an online Primary School Form detailing the normal way of working for your child at primary school. They will be asked to send the appropriate professional evidence.

You will be asked to provide more information in Step 5: Access Arrangements. Please ensure that you have your school SENCO email address ready.

The deadline for submitting evidence to support your request for access arrangements is **12 June 2026**. If you apply after this date, we can't guarantee your Access Arrangements application will be reviewed, but we will do our best.

Section 4: Your child's current school

Your child's current Primary School

- Start typing your child's Primary School into the School Name (in full) box and complete the school's full address.
- If your child is currently homeschooled please choose 'Home Schooled' from the drop-down menu.
- Please note the Post Office Address File (PAF) which is used for all address lookups do not usually use any apostrophes. If the school name has changed and not been updated by the Post Office, please over-type the School Name box with the correct full school name.
- The information is updated daily from the Post Office Address File (PAF) and is outside of our control.

Section 5: Access Arrangements

Access Arrangements

Access Arrangements are pre-examination adjustments allowed for learners with special educational needs, disabilities, or temporary injuries to remove barriers in assessments without changing the, demanded, standards. These can be given based on evidence of need and normal way of working.

This section is only for those applying for Access Arrangements.

If you wish to apply for Access Arrangements you **MUST** answer ALL questions in this section, otherwise your application will be **INCOMPLETE**.

It is very important that you follow this process carefully.

The Primary School SENCO will be contacted and asked to complete an online Primary School Form detailing the normal way of working for your child at primary school. They will be asked to send the appropriate professional evidence. Please confirm that you consent for us to

contact your child's Primary School SENCO with the information that you have given in this section and that you consent for your child's SENCO to provide us with the information requested.

Please ensure that you have your school SENCO email address ready.